

## **Fair Trials International**

Fair Trials International is an international human rights NGO, which exists to build respect for legal and procedural rights in criminal justice systems internationally. Fair Trials has a broad portfolio of work in comparative legal analysis in criminal justice across multiple jurisdictions, and an established track-record as a trusted voice on criminal justice reform in Europe.

Across the European Union we:

- Coordinate an EU-wide network of criminal justice experts and deliver legal training
- Tackle the big issues in criminal justice through research, campaigns, policy work, and strategic litigation;
- Provide advice and analysis to legal professionals and policymakers;
- Provide information and referrals to individuals facing the criminal system;

We are recruiting a **Legal Officer** (full-time) to be based in Fair Trials Brussels office. This post will support Fair Trials' legal and policy work across Europe and coordinate Fair Trials' EU projects. The successful candidates will play a crucial role in the work of Fair Trials in Europe and in improving protection for the fundamental right to a fair trial.

The role of Legal Officer provides an opportunity for outstanding candidates with exceptional legal skills who are looking to gain a wide range of experience in the criminal justice and human rights context. The Legal Officer will work on critical issues such as due process in the EU and Council of Europe member states, including access to counsel, procedural defence rights, cross-border cooperation, trial waiver systems, pre-trial detention, and overall access to justice for vulnerable defendants.

For full details of the post please see the job descriptions.

### **Salary and conditions**

Fair Trials is an equal-opportunity employer and values diversity. We encourage applicants from all backgrounds to apply for this position.

The post of Legal Officer is full time. The gross salary is €35,000- €45,000 per year (including 13th month and holiday pay) plus benefits. The role is based in Brussels.

All candidates must have the right to work in the European Union.

To apply, please send a CV and cover letter outlining how you meet the job description to [recruitment@fairtrials.net](mailto:recruitment@fairtrials.net) by midnight (CET) on Friday 15<sup>th</sup> September 2023. Applications received after this deadline will not be considered. Please clearly include your name and "FTE Legal Officer" in the subject field of the email.

Your CV and cover letter should include:

- Your name and contact details.
- Your educational history, including universities/colleges attended with dates and significant qualifications obtained.
- Your employment history, including all significant posts you have held – with dates, the names of the employers, and a description of the main duties.

- Your motivation and the qualities you would bring to it; how you would approach the task if you were awarded the post.
- The names and contact details of two referees who know your work, who may be contacted if you are short-listed.
- Information about how you learned of the post.

### **The selection processes**

We will aim to inform short-listed candidates in the week commencing 18<sup>th</sup> September with interviews for short-listed candidates being held remotely on 21<sup>st</sup> & 22<sup>nd</sup> September. If necessary, a second round of interviews may be scheduled for 25<sup>th</sup> September. All interviews will be held online. The recruitment process will only involve an interview.

The personal data which you have provided, and which we may request, in connection with your application, will not be retained beyond 12 months should your application be unsuccessful. If you are appointed, your personal data will only be used for the purposes of human resources management.